ANNUAL STAFF DEVELOPMENT REPORT

Data presented below reflect staff continuing education activity during the past year. Staff Development Committee members are Nancy Cowherd, Chair; Gail Bedwell, Theresa Smith, Dan Starliper, and Karl Wolf.

<table>
<thead>
<tr>
<th>Beginning Balance</th>
<th>July 2005</th>
<th>$19,612</th>
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</thead>
<tbody>
<tr>
<td>Ending Balance</td>
<td>June 2006</td>
<td>$  1,019</td>
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</tbody>
</table>

Total dollars requested by employees $37,589
Total appropriated by committee* $18,517

Total number of requests 56
Number of individual employees who applied 39

General breakdown of expenditures
| Education       | 22% |
| Travel          | 71% |
| Textbooks       | 7%  |

Training Projects:
- Ninth Annual Administrative Professionals Day
- Banner computer-based training modules
- Admissions: Potomac & Chesapeake Association for College Admission Counseling
- Athletics: NCAA Regional Compliance Seminar
- Student Affairs: Staff development retreat
- Residence Life: National Association of Student Personnel Administrators
- Administration and Finance: “Student Employment Essentials” training
- Library: West Virginia Library Association Conference
- RESA VIII CPR heart saver training

* Guidelines determine that expenses are reimbursed at 50%, up to $750 per employee per year.