

PRESIDENT'S REPORT

August 10, 2006

Capital Projects:

- **Center for Contemporary Arts:** The construction contract has been awarded to Callas and work will likely begin immediately with completion of Phase 1A set for August, 2007.
- **Infrastructure Work on East and West Campuses:** University Drive has been paved and considerable sewer work has been done over the past two months. Several stop signs and other roadway signs will be installed and/or repositioned. Signs are on order to provide direction along all of University Drive, connecting roads and parking lots. They will be installed as soon as they arrive from the supplier but that may not happen before the school year begins. Lighting along University Drive and parking lot H will begin soon.
- **McMurrin Hall:** The exterior renovation work is progressing and the lead abatement portion of the work is expected to be complete in August. Repair and restoration of the wood work, trim and painting continues. All work is expected to be completed by October, 2006.
- **Reynolds Hall:** Reynolds Hall is closed. I am asking the Higher Education Policy Commission for permission to repair the structure, as the cost will be over \$1 million.
- **Nursing Building:** Foundation work is complete as is the layout of column lines. Structural steel is being erected and site utility duct bank is in place. The main floor concrete slab and the lecture hall floor have been poured. Scaffolding will be erected along the south wall and brick work on the lecture hall area has begun.
- **Residence Hall Apartments:** Essentially complete; an open house is scheduled for August 29, 2006.
- **Wellness Center:** Several open meetings were held on Wednesday, July 26, 2006 to show the schematic design to the campus community and to the general public. Ads inviting the public to the meeting were placed in the local paper, and although the number of townsfolk attending the meeting was relatively low, the comments were very positive.

FY07 Budget Item

- **Salary Increase:** We remain on track to provide a salary increase of approximately 4% in the aggregate, effective October 1, 2006. No college or university in West Virginia is scheduled to provide a larger percentage increase, and only one has announced an earlier effective date (WLSA plans to give a 2% increase effective July).

Association of Governing Boards In-Service Pamphlets

- **Board Basics: The Fundamentals:** The Association of Governing Boards of Universities and Colleges (AGB) provides various forms of in-service education for board members. Several years ago when this board was transitioning from an advisory board to a governing board, we contracted with AGB to conduct an all-day retreat for members of the Board and the executive staff of Shepherd. That may be an idea to revisit at some point in the future; however, in the meantime John Sherwood and I found a pretty good set of nine, concise pamphlets designed for board members.

These pamphlets, about 16 to 28 pages in length, are not specific to West Virginia; however, they do provide an informative overview of the fundamental responsibilities of a public governing board. Thus, we have purchased a complete set for each member of this board, and it is tentatively planned that one pamphlet of the series will be distributed each month with the agenda book as follows:

August 10, 2006	Financial Responsibilities
September 14, 2006	Institutional Ethics /Values
October 12, 2006	The Board's Role in Fund-Raising
November 9, 2006	Policy Making and Administrative Oversight
January 11, 2007	Illustrative Bylaws for Public University Governing Boards
March 8, 2007	Trustee Responsibilities: A Guide for Governing Boards...
April 12, 2007	A Guide to Conflict of Interest and Disclosure
May 10, 2007	AGB Statement of Institutional Governance...
June 14, 2007	The Board's Responsibility for Academic Affairs

Community and Technical College

- We are in the process of signing memoranda of understandings with Blue Ridge Community and Technical College, and for most of our units this will likely be the last year for these agreements. In fact, most of the services presently being provided are slated to end on December 30, 2006.

Advancement Office

- From July 1, 2005 to June 30, 2006, approximately \$1.05 million was raised from 4,630 donors.
- The groundbreaking for the Center for Contemporary Arts was held on July 12, 2006 and was attended by approximately 75 individuals including representatives from a variety of media. A reception followed.
- A number of receptions were held in conjunction with the CATF season; all were well attended.
- The Alumni Association Board of Directors held its annual meeting. A number of members were elevated to Director Emeritus status and six new directors were elected.
- The Scarborough Society held its annual meeting. Rod Frye of BB&T was elected vice president.

Student Affairs

- An open house for the West Campus Apartment Complex is scheduled for August 29th beginning at 11:00 a.m. with a lunch to follow at 12:30 in the Lower Level Dining Hall on East Campus.
- The new graduate College Student Development and Administration Program has admitted sixteen students – double the projections for the first year of the program.

Enrollment Management

- Fall enrollment is projected to be up over last year. A preliminary analysis of the data shows that about half of the entering class is made up of in-state residents and half is made up of out-of-state residents.