

# **Shepherd University Board of Governors**

## **Minutes of the Meeting of June 9, 2005**

The Shepherd University Board of Governors met on June 9, 2005, in the Robert C. Byrd Center for Legislative Studies, Shepherd University, Shepherdstown, West Virginia, in a regular meeting. Members participating were: Manny Arvon, Lauri Bridgeforth (by phone), Matthew Gay, Doris Griffin, Anders Henriksson, Andy Michael, Barbara Pichot, Brent Robinson, John Sherwood, and Dan Starliper. Also present were Shepherd University President David Dunlop, members of the executive staff, and others. Board members David Blythe and Robert McMillan were absent from the meeting.

Chair Michael convened the meeting of the Board of Governors at 2:05 p.m.

### **1. MINUTES OF THE MEETING OF MAY 12, 2005**

**M (Starliper) S (Pichot), PASSED**, that the minutes of the May 12, 2005 meeting of the Board of Governors be adopted as presented in the agenda book.

### **2. SCHEMATIC AND PROJECT BUDGET APPROVAL – EAST CAMPUS NURSING EDUCATION AND ACADEMIC CLASSROOM**

**M (Henriksson) S (Pichot), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the schematic design for the East Campus nursing education and classroom building and approves a project budget of \$10 million.

### **3. PRESIDENT'S REPORT**

President Dunlop updated the Board on major construction projects. The Ikenberry Hall elevator addition is expected to be completed before December, 2005. This completes the list of campus buildings that needed elevators installed. A ground breaking ceremony for the Center for Contemporary Arts project is being planned for next spring. Work on McMurrin Hall is to begin by the end of June.

### **4. ACADEMIC PROGRAM REVIEWS**

**M (Arvon) S (Starliper), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves the program reviews for RBA, Mathematics, Mass Communications, and CIS and the Board adopts the institutional recommendations that each program be continued at the current level of

activity. The Board authorizes the President to submit these reviews on its behalf to the Higher Education Policy Commission.

**5. POLICY 30 PARKING AND TRAFFIC CONTROL**

**M (Arvon) S (Robinson), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves Policy 30, *Parking and Traffic Control*, as presented in the agenda book, to become effective immediately.

**6. POLICY 31 PRODUCTIVITY OF FACULTY AND STAFF**

**M (Arvon) S (Griffin), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves Policy 31, *Productivity of Faculty and Staff*, as presented in the agenda book, to become effective immediately.

**7. POLICY 32 REDUCED TUITION AND FEE PROGRAM FOR STATE RESIDENTS WHO ARE AT LEAST SIXTY-FIVE YEARS OF AGE**

**M (Arvon) S (Griffin), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves Policy 32, *Reduced Tuition and Fee Program for State Residents Who Are at Least Sixty-Five Years of Age*, as presented in the agenda book, to become effective immediately.

**8. POLICY 33 MEETINGS OF THE BOARD OF GOVERNORS**

**M (Arvon) S (Henriksson), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves Policy 33, *Meetings of the Board of Governors*, as presented in the agenda book, to become effective immediately.

**9. POLICY 34 STAFF WORK SHIFTS**

**M (Arvon) S (Henriksson), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That the Shepherd University Board of Governors approves Policy 34, *Staff Work Shifts*, as presented in the agenda book, to become effective immediately.

**10. ELECTION OF OFFICERS FOR 2005-2006**

Mrs. Pichot nominated Mr. John Sherwood as Chair, Mr. Robert McMillan as Vice Chair, and Mr. Manny Arvon as Secretary.

**M (Pichot) S (Robinson), PASSED**, that the following resolution be adopted by the Board:

**RESOLVED**, That nominations for office be closed; and that Mr. Sherwood, Mr. McMillan, and Mr. Arvon be duly elected as officers of the Board.

**11. ACADEMIC AFFAIRS ANNUAL DATA REPORT**

Dr. V. J. Brown, Dean of the School of Business and Social Sciences, presented to the Board the Academic Affairs annual report.

**12. DISCUSSION OF SALARY POLICY**

Members of the Board discussed the Salary Policy.

**13. PROPOSED 2005-2006 MEETING SCHEDULE**

The Shepherd University Board of Governors accepted the proposed 2005-2006 meeting schedule as presented in the June 9, 2005 agenda book.

**14. SPECIAL RESOLUTION**

**M (Sherwood) S (Pichot), PASSED**, that the following resolution be adopted by the Board:

WHEREAS, Andrew D. Michael served as Chair of the Shepherd University Board of Governors from 2003 to 2005; and

WHEREAS, Mr. Michael has demonstrated his commitment and dedication to the Board by donating countless hours to Board work, including numerous travel requirements; and

WHEREAS, Mr. Michael showed outstanding leadership ability, political savvy, and integrity while serving as Chair of the Board; and

WHEREAS, Mr. Michael has honored his alma mater with loyalty and pride; and

WHEREAS, Mr. Michael brought to bear his business expertise and community relationships for the benefit of Shepherd University; and

WHEREAS, Mr. Michael effectively led the University in its transition of its name change and in the governance changes for the Community and Technical College component.

THEREFORE, BE IT RESOLVED, THAT the Shepherd University Board of Governors honors Mr. Michael for his record of strong leadership, expresses to him its sincere gratitude and admiration, and looks forward to his continued service to the University; and

FURTHER, BE IT RESOLVED, THAT this resolution be inscribed upon the minutes of the June 9, 2005 Board of Governors meeting and that a copy of the resolution be presented to Mr. Michael.

**15. EXECUTIVE SESSION**

**M (Sherwood) S (Arvon), PASSED**, That pursuant to Section 4 of Article 9A of Chapter 6 of the W V Code, the Board enter into executive session for the purpose of discussing individual personnel matters.

At the conclusion of the executive session, the Board returned to open session.

**16. NEW BUSINESS**

There was no new business brought before the Board.

**17. PUBLIC COMMENTS**

There were no public comments made at the meeting.

There being no further business, the meeting was adjourned.

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Andrew D. Michael  
Chair

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Robert A. McMillan  
Secretary