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| --- | --- | --- | --- | --- | --- |
| Chair – Chris Lovelace | present | ACCT – Cindy Vance | present | Tracy Seffers | X |
|  |  | BADM – Cydne Perry | present | Laura Renninger | present |
| BIOL – Burt Lidgerding | X | ECON – John Schultz | present | Anne Bremer | X |
| CHEM – Robert Warburton | present | PSCI – Stephanie Slocum-Schaffer | present | Christana Johnson | X |
| CSME – Ralph Wojtowicz | X | PSYC –Larry Daily | present | Rachel Crum | X |
| IES – Ed Snyder | X | SOWK – Karen Green | present | Emily Gross | present |
|  |  | SOCI – Momodou Darboe | present | Sylvia Bailey Shurbutt | X |
| CAT – David Modler | present |  |  | Shannon Holliday | X |
| EML – Tim Nixon | present | EDUC – Dawne Burke | X | Deidria Ellis (student) | X |
| HIST – Anders Henriksson | present | HPERS – Greg Place | present | Cassie Nipe (student) | present |
| MCOM – Matthew Kushin | present | NURS – Laura Clayton | present |  |  |
| MUSC – Erik Jones | present | Library – Ann Henriksson | present |  |  |

**Minutes of the January 21, 2015 Regular Meeting of the  
Shepherd University Core Curriculum Committee**

The January 21, 2015 meeting of the Shepherd University Core Curriculum Committee was held in the Cumberland Room of the Student Center. Dr. Lovelace called the meeting to order at 4:10 p.m.

1. **Approval of the minutes from the meeting of 11/19/2014**M/S/P minutes unanimously approved.
2. **C&I Report (Dr. Shurbutt)**Dr. Shurbutt was absent, but the updated C&I program change form was distributed prior to the meeting and discussed. Several members expressed concern about requiring the *approval* of a department chair outside of the department making the proposal. It was felt that it is important to ensure that department chairs are notified of changes that might affect their departments and it was suggested that the outside chair could sign and indicate support or nonsupport of the proposal via a checkbox.
3. **Announcements**The two remaining CCC meetings for spring semester are scheduled for February 18 and April 15. Both meetings will be held in the Storer Ballroom.
4. **First Readings**  
   **Add HLTH 101 as a Tier I FYEX option**Dr. Kendig presented a proposal to add HLTH 101 to the Core Curriculum to fulfill the Tier I FYEX requirement for students in the Health Promotion & Exercise Science major. During discussion of the proposal it was suggested that 1) the assessment plan for the course be modified to include two competencies with two measures for each competency, 2) the assessment measure for information literacy should be clarified, and 3) the university FYEX material (outlined on the FYEX sample syllabus on the CTL site) should be included on the syllabus and covered in the class.  
     
   **Add HLTH 450 as a Tier III Capstone**Dr. Kendig presented a proposal to add HLTH 450 to the Core Curriculum to fulfill the Tier III Capstone requirement for students in the Health Promotion & Exercise Science major. During discussion of the proposal it was pointed out that the course needs to address the lifelong learning competency and that the assessment plan for the course be modified to include two competencies with two measures for each competency.   
    **Add COMM 302 as Tier II Writing in the Major option**Dr. Kushin presented a proposal to add COMM 302 to the Core Curriculum as a Tier II Writing in the Major option. During discussion of the proposal it was pointed out that the course needs to address the lifelong learning competency and that the assessment plan should include two measures for each competency to be assessed.
5. **Other business**None.

Meeting adjourned at 4:41 p.m.

Respectfully submitted by Larry Z. Daily, Ph.D.